

**COTTONWOOD PALO VERDE AT SUN LAKES
ARCHITECTURAL COMPLIANCE COMMITTEE MINUTES
MAY 11, 2021**

Members In Attendance: Elise Albert, Elizabeth Bradley, Marilyn Hosman, Janet Kusmider, Jeff Martin, Bill Townsend, and Kathleen Voves

Honorary Member: Don Stevens

Members Not Present: Marie Sarro

Staff Present: Joanne Barnes/ACA, Tom Catri/Security Patrol Manager, Bill Miller/Compliance Officer

Staff Not Present:

Guests:

Homeowner/Observer

Call To Order: Board Member/Chairperson, Bud Jenssen, called the meeting to order at 8:30AM. He stated the meeting is being recorded for the accuracy of the minutes.

Approval of the , April 27, 2021 Architectural Compliance Meeting Minutes: Board Member/Chairperson Bud Jenssen called for the approval of the April 27, 2021 Architectural Compliance Meeting Minutes. *Bill Townsend made a motion seconded by Lizz Bradley to approve the April 27, 2021 Architectural Compliance Meeting Minutes.* The floor was opened to Committee members and homeowner comments. There was no discussion. *Motion carried unanimously.*

Guest/Homeowner Comments:

None

Permits For Approval:

Applications approved.....	23
Applications for follow-up.....	0
Applications with MCC Permit.....	1
Applications Denied.....	0

Report from Patrol/Compliance:

Tom Catri, Patrol Manager mentioned he is catching on. There is a lot to learn, but it is becoming easier each day.

Bill Miller, Compliance Officer, mentioned the wall violation on Brentwood. As of this date, we have not received a permit for any modification. The suspense date is May 26, 2021 at which time the situation will be turned over to the attorneys.

Consent Agenda Construction Item Follow-up:

Completed Projects/2 weeks or more past completion date.....	1
Extensions given.....	0
Follow up with homeowners.....	1
Projects cancelled.....	0

Old Business:

- The Home Improvement Project of the Month: *Elise Albert made a motion, seconded by Jeff Martin to approve the following three addresses; 10435 E Michigan Ave, 25837 S Ribbonwood Dr, and 26420 S Lakewood Dr, for The Home Improvement Projects of the Month for June, July, and August.* The floor was opened to the Committee members and homeowner comments. There was no discussion. **Motion carried unanimously.**
- The May 25 Architectural Compliance Meeting is the last meeting before the summer hiatus. Permit approvals will continue during this time even though there will be no formal meetings.

New Business:

- Elise Albert commented on the golf cart garage that was recently built at 26030 S Saddletree Dr which is in violation with our guidelines. Elise mentioned that if she has a permit to approve she wants to discuss the permit and drawings/plans with the entire committee. On page 14 of the ACC Guideline #17 **Guest House/Casita** it states the constructed project must be of the same architectural style and painted the same color of the existing residence. The recently built golf cart garage does not match the architectural style of the home. At this time, we do not get a picture or drawing of the existing residence when the permit/plans for the new building is submitted. Bill Miller mentioned that the committee member should visit the existing residence before the new building is constructed or ask the homeowner to provide a picture of the existing residence. Joanne Barnes mentioned that any permit of this nature is approved at the ACC meeting. Therefore, the committee member should be looking at the new plans submitted and also be responsible in checking the architectural style of the home to make sure the new building and primary residence will be compatible in style. Many times, the contractor drops off the necessary information so the homeowner is not seen. Joanne mentioned that if the homeowner brings in the information she will ask for a picture of the primary residence. Kathleen Voves, mentioned that we could also request an elevation plan. When looking at a line drawing it doesn't represent as much as a photograph.

Bud Jenssen, Board Member/Chairperson, mentioned that in conclusion the committee member and Bill Miller, Compliance Officer will be checking on the primary residence before approving any permit for a new building.

Tom Catri, Security Patrol Manager and Bill Miller, Compliance Officer may be excused at this time.

Recommendation to the Board:

None

Board Report:

The Pickleball Courts are still waiting on lights.

Comments from Committee Members:

None

Meeting adjourned: 9:20AM

Next Meeting: Tuesday, May 25, 2021 at 8:30AM in the Saguaro Room

Respectfully Submitted,

Joanne Barnes, Architectural Compliance; Administrative Assistant